



Third Grade Promotion Determination Team Meeting

Student Name	Grade	Date of Meeting

Team Members (including parents)

Name	Title

Review of Student Data and Progress

Universal Screening (aimswebPLUS)	
Progress Monitoring	
WI Forward Reading	
Other Common Assessment(s)	

Team Discussion

1. Is the student eligible for a good cause exception? (See po5411) If yes, please explain.

No

Yes, explanation: _____

2. Does the student have an IEP, or are they an English learner (ILP)?

No

Yes - If yes, review the student's progress towards specific learning goals.

3. Team representatives share the following with parent(s)

a. long-term risks of retention (See AG 5411 for specific research)

b. alternatives to retention available to the student

Team Decision

After reviewing all data and considerations named above, representatives from the school/district will make a recommendation of promotion or retention to the student's parent or guardian.

Based on the holistic evaluation described above, the entire team believes the following decision is in the best interest of the student:

- Promotion to 4th grade (with applicable services/supports) is more appropriate than retention in 3rd grade, and the student is promoted.
- The student's noncompletion of the student's personal reading plan was not primarily due to the student's lack of reading proficiency and the student is promoted.
- The parents or guardians and school/district representatives agree that retention (with applicable services/supports) is more appropriate than promotion to 4th grade, and the student's parent or guardian gives written consent to retention.
- The school/district representatives recommend retention, but the student's parent or guardian does not consent. Regardless of any other facts, circumstances, or analysis, the student is promoted to 4th grade.

Signatures

School Representative(s):

Signature	Print Name	Date
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Signature	Print Name	Date
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Parent(s):

Signature	Print Name	Date
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Signature	Print Name	Date
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Copy Distribution:

- Student Cumulative Folder Principal's Office Classroom Teacher Parent/Guardian