

NOTICE OF POSSIBLE RETENTION

Student's Name _____

Date _____

School _____

Grade _____

Careful review of _____'s performance indicates several areas of continued performance deficiencies that may necessitate retention in grade _____ for another year. Specific reasons for this possibility include those items documented below. A committee will be convened to make the final decision with parental input. If retention is advised, a new intervention plan will be developed for the next year.

Academic Performance. The following grades were received in these courses:

___ Reading ___ Language Arts ___ Math ___ Science ___ Social Studies

Comments: _____

Standardized Test Performance.

The following standardized assessments revealed concerns that factor into the potential for retention:

(Name of Assessment e.g. Fastbridge, PreACT Secure etc.)

Comments: _____

ACKNOWLEDGMENTS

Teacher's/Team Leader's Signature _____

Date _____

Principal's Signature _____

Date _____

Acknowledgement of Receipt of Notice of Possible Retention:

Please sign and return one copy to student's teacher.

Parent/Guardian Signature _____

Date _____